

# Invitation for Bids

Tender Notice No.:23-2/076-77

(First date of publication:2076/11/03 (2020/02/15))

1. **Udayapur Cement Industries Ltd.** invites sealed bids from eligible Authorized Dealer/ Distributor for the procurement of Different Types of Lubricants at Plant site, Jaljale, Udayapur.
2. Eligible bidders may obtain further information and inspect the bidding documents at the head office of Udayapur Cement Industries Ltd., Jaljale Udayapur. Telephone No. 035-411012, Email: [procurement@ucil.org.np](mailto:procurement@ucil.org.np)
3. Bidding documents may be purchased from the above office of Udayapur Cement Industries Ltd. by eligible bidders on the submission of a written application along with the Notarized copy of firm registration, VAT certificate and Tax clearance certificate of F/Y 2075/76 from Notary Public office and upon payment of a non-refundable fee of NRs.3000.00 (**Three Thousands**) only. Or, the bidder who wishes to bid through electronically or e-bidding shall visit the website <http://www.ucil.org.np> > eprocurement system and may download bidding document and submit them.
4. Three sets of sealed Bid documents (One original + Two copies) as per ITB 22.1 must be submitted to the office of Udayapur Cement Industries Ltd., Jaljale, Udayapur as below: on or before 14:00 PM on **2020/03/16 (2076/12/03)** Documents received after this deadline shall not be accepted.
5. Bids shall be opened in the presence of Bidders' representatives who choose to attend on 15:00 PM on **2020/03/16 (2076/12/03)** at the office of Udayapur Cement Industries Ltd., Jaljale, Udayapur. Bids must be valid for a period of 90 days counting from the day of bid opening and must be accompanied by bid security, amounting to a *minimum of 2.5% for Nepalese bidders and 5% for foreign bidders, of the quoted Bid amount (exclusive of VAT)* valid up to **120** days from the date of bid opening.
6. If bidder wishes to submit the Cash Security, the cash shall be deposited in Current Account No. of Sunrise Bank Ltd., Udayapur Branch, Jaljale, Udayapur: **0290096430701002** or in any convertible currency in the form of bank draft in favor of UCIL and submit the receipt of the deposited amount of cash along with the tender document.
7. If the last dates of purchase, submission and opening fall on UCIL holidays, then the next working day shall be considered as the last day without any change in time and place. In such a case, the bid validity and bid security validity shall be recognized with effect from the original bid submission deadline.
8. UCIL may add any additional information as required for providing information to the bidders. But this additional information should not be in contrary to other provisions of the bidding document.
9. Udayapur Cement Industries Ltd. reserves the right to accept or reject, wholly or partly any or all the bids without assigning reason, whatsoever.



# 1. Technical Specifications

The following technical specifications' compliance should be filled by the bidder for T. No. 23-2 076-77  
Different Types of Lubricants

Item No.	Name of Goods or Related Services	Technical Description, Specifications, and Standards		The Bidder shall state as Fully compliant/Partially compliant/Non-compliant
		Specifications	Requirements	
1.	2.	3.	4.	5.
1.	Gear Oil 220	As following	10 Drum	
2.	Gear Oil 320	As following	6 Drum	
3.	Gear Oil 460	As following	2 Drum	
4.	Gear Oil 680	As following	2 Drum	
5.	Hydraulic Oil 32	As following	6 Drum	
6.	Hydraulic Oil 320	As following	6 Drum	
7.	Grease EPO	As following	6 Drum	
Brand: Shell, Mobil, Castrol, Servo , valvoline				
1 Drum Lubricants = 200-210 Ltr				
1 Drum Grease = 180-210 Kg				



*[Handwritten signature]*

## LIST OF BANK ACCOUNTS

S. No.	Commercial Bank	Location	Current A/C No.
1.	Sunrise Bank Ltd, Udayapur Branch.	Jaljale, Udayapur	0290096430701002



A handwritten signature in purple ink, written in a cursive style, positioned to the right of the official stamp.

## PROCEDURE FOR E-BID SUBMISSION

1. Either Purchase the Bid document directly from UCIL office or may download the bid document from website and deposit the equivalent amount in the account of UCIL as specified in the notice.
  
2. Prepare the following documents in PDF format, scan and upload in the specified website.
  - i. Bid form
  - ii. Price Schedule.
  - iii. Firm registration, VAT/PAN, & Tax Clearance Certificate.
  - iv. Power of attorney.
  - v. Information sheet.
  - vi. Bid Bond Guarantee in Specified format.
  - vii. Cash Receipt or Bank voucher of bid document Purchase.
  
3. Bidder who have submitted their bids electronically should submit original bid documents within 7(Seven) days from the date of bid opening.



A handwritten signature in blue ink is located to the right of the UCIL logo. The signature is cursive and appears to be the name of an official.

## Section IX. Summary of Bidding Document

S. No.	Indicators	Compliance Status
1.	Specification	
2.	Date of Notice	
3.	Last date of Submission date.	
4.	Date of Re-Notice	
5.	Last date of Submission date.	
6.	Bid Opening date & time.	
7.	Bid Bond Value for Nepalese bidders	2.50%
8.	Bid Bond Amount	
9.	Bid Bond Validity date.	
10.	Bid Bond Validity from Bid Opening date.	
11.	Price Validity Period	
12.	Delivery Period	
13.	Proof (Cash Receipt) for Tender/Quotation document purchase	
14.	Submission of e-bidding original documents.	
15.	All document notarized	
16.	Firm Registration	
17.	VAT/PAN Certificate	
18.	Tax Clearance Certificate	
19.	Declaration of Eligibility Letter	
20.	Power of Attorney	
21.	Single or Joint Venture	
22.	Authorization Letter	
23.	Source of Supply	
24.	Drawing, Catalogue & Leaflets	
25.	ISO Certificate	
26.	All page should be signature	
27.	Bid firm should be complete	
28.	Estimate Cost	
29.	Total Price Excluding VAT	
30.	Email:	

